

*BOARD POLICY STATEMENT*

**AGENDA PLANNING AND BOARD WORK**

Approved: 11/10/09

BCCF Approved: 1/12/10

Policy: 005

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To accomplish its job with a governance style consistent with board policies, the board will follow an annual agenda which (a) completes a re-exploration of policies annually and (b) updating of the Ten-Year Plan to End Homelessness.

1. The cycle will conclude each year on the last day of September so that administrative planning and budgeting can be based on accomplishing a one-year segment of the board's most recent statement of its Organizational Purpose.
2. The cycle will start with the board's development of its agenda for the next year.
  - A. In addition to the annual updating of its Ten-Year Plan to End Homelessness, the board will determine the review and authorization process for MSHDA and HUD NOFA timelines so as to assure that input from relevant stakeholders, providers, and the community contributes to the final submission.
  - B. Education of the board related to updating of the Ten Year Plan will be held during the balance of the year, and will be based on the achievements relative to the plan goals and the current reality of the extent and conditions of homelessness in the community.
3. Throughout the year, the board will attend to consent agenda items as expeditiously as possible.
4. The board will determine the schedule for receiving and monitoring the results of its initiatives, programs, and Coalition sponsored events to determine the extent of benefit achieved relative to the cost.